**MINUTES OF KIRKLAND**



**PARISH COUNCIL MEETING**

 **13th March 2023, 7:30pm**

 **Held at**

 **Kirkland and Catterall Memorial Hall**

 **The Avenue, Churchtown.**

*Present;*

*Kirkland Parish Council: Mrs. M. McLeod, Chairman,*

*Mrs. K. Davies,*

*Mrs. A Walmsley*

*Mrs. I Cutler*

*(two members of the public)*

Sergeant Laraine Lister *and PSCO Denise Creighton*

 *Angela Nicholls: Clerk to the Parish Council*

**1428. Apologies for Absence**

None received

1429. Declaration of **Interests**

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to up-date changes in their interests within 28 days. Cllr. Davies declared interest in Churchtown in Bloom.

1430. Minutes of the previous meeting

**Resolved:** *The minutes of the Parish Meeting held on 9th January 2023, being previously circulated, were agreed and signed by the Chairman.*

**1430. Public time**

Standing Orders were suspended to allow guests to speak.

Two members of the public Jane Thompson and Gareth Williams introduced themselves as potential

Parish Councillors.

The Parish Council will be delighted to accept both Gareth and Jane onto the Parish Council they have agreed to complete the election nomination forms.

Sergeant Laraine Lister and PSCO Denise Creighton joined the meeting. They reported there are no serious crimes in the area.

They will continue patrol the irresponsible parking near the school and work with the community

**1431. Planning Applications**

**Application Number: 23/00144/FUL**

**Proposal: Erection of building over existing open midden (agricultural)
Location: Humblescough Farm Humblescough Lane Nateby**

*The Parish Council raised no objection.*

**1432.Donation Request:-**

The Memorial Hall committee requested a donation towards the grass cutting at the Memorial Hall for this year.

*Resolved: To donate £1,000 to Kirkland and Catterall Memorial Hall towards the grass cutting costs.*

**Children’s Festival**

The Children’s festival l request for assistance with the cost of running the festival

*Resolved: To donate £400 to Children’s Festival*

**Donation request from St Helens Church**

The Church has requested a donation towards the up keep of the grounds

***Resolved: To donate £150 to St Helen’s towards up keep of the grounds***

**1433. Audit 2023**

* A resolution was passed to agree the Parish Councils assets 2023 after adding large planter which will be placed at the Village Hall entrance
* A resolution was passed to agree the Parish Councils Financial Regulations 2023
* A resolution was passed to agree the Parish Councils Risk Management 2023
* A resolution wast passed to agree the terms of reference for the Internal Auditor 2023
* A resolution was passed to agree the Internal Auditor Lorna Murdoch and Fee of £75 for 2023

**1434. To discuss the sale of The Green Wood**

The Parish Council are concerned about the sale The Green Wood and its possible future development. An area of Green Wood has been used to collect run off water after heavy downpours to prevent to the village flooding.

The Parish Council will closely monitor the impact of any future work in the woods and would like to work closely with the new owners.

**1435. External Audit**

It was resolved Kirkland Council is a smaller authority, where the higher of all gross

annual income or gross annual expenditure does not exceed £25,000 and meets the

**qualifying criteria as set out in the Certificate of Exemption, and wants to declare exemption from External Audit.**

**1436.Grounds Maintenance Contract**

To consider any quotes for the Grounds Maintenance Contract

**1437. Finance**

**Bank reconciliation to 28th February 2023**

**Accounts, bank reconciliation, internal scrutiny reports to 28th February 2023**

***Councillors scrutinised and agreed to the accounts***

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

Receipts since the last meeting:

|  |  |  |
| --- | --- | --- |
| Jan | Bank Interest  | £3.10 |
| Feb | Bank Interest | £3.06 |
| Jan | Lottery January | £16.00 |
|  |  |  |

**Standing Orders and Direct Debits**

Easy Web Sites January £27.60

Easy Web Sites February £27.60

Easy Web Sites March £27.60

Staff Costs January £273.67

Staff Costs February £273.67

**Payment made by Bank Transfer**

|  |  |  |
| --- | --- | --- |
| 30 December 2022 | A Nicholls Dec 2022 wage/ working home  | £273.67 |
| 01 January 2023 | Easy Web | £27.60 |
| 10 January 2023 | A Nicholls expenses  | £4.50 |
| 23 January 2023 | Towers and Gornall  | £43.20 |
| 30 January 2023 | J Robs invoice 184 | £576.00 |
| 31 January 2023 | A Nicholls Jan 2023 wage/ working home | £273.67 |
| 01 February 2023 | Easy Web | £27.60 |
| 28 February 2023 | A Nicholls Feb 2023 wage/ working from home | £273.67 |
| 20 December 2022 | Tesco Carol Concert | £68.00 |
| 06 January 2023 | Laburnum Nurseries | £56.58 |
| 26 January 2023 | Wyre Raffles Licence Bloom | £20.00 |
| 20 February 2023 | Laburnum Nurseries | £48.36 |

**Payments to be made by Bank Transfer 14th March 2023**

Parish Clerks expenses £6.75

It was agreed to pay the following donations after the 1st April 2023 when funds become available

Kirkland Memorial Hall £1000

Churchtown Children’s Festival £400

St Helen’s Church £150 towards upkeep of the grounds

**1438. Verbal Reports for information**

**Defib** Cllr Cutler updated the group on the maintenance of the defibrillator

**Kirkland Memorial Hall** No meeting to report on

**The School House Trust** No meeting to report on

**Wyre Area Lancashire Association of Local Councils** No meeting to report on

**Churchtown in Bloom reported**

“We are absolutely delighted and so proud to have been chosen to go through to the National Finals of Britain in Bloom! It is such an honour to work with our small team and our community and this is fabulous reward and recognition for all the work we have undertaken in such a short period of time, blooming exciting times ahead. **“**

The Parish Council thanks the team for all their hard work and wishes them the best of luck for the Britain in Bloom finals. With the very limited funds available the Parish Council agreed to make a donation of £100 towards Perennial plants for the village planting schemes

**FLAG**

**The Clerk was asked to write to Roger Weatherall to thank him for his unwavering support now he no longer lived in Churchtown.**

***Churchtown Flood Action Group*** ***Report to Kirkland Parish Council*** ***3 March 2023***

With the risk of total village flooding now eliminated by the construction of the Kirkland Bund, Churchtown is left with five local flood hotspots as described below, working from west to east across the village. The status, options and actions are summarised in the table.

|  |  |  |
| --- | --- | --- |
| Hotspot | Situation | Options and Actions |
| 1 Ainspool Lane | Cause and source of flooding is the surface water arriving in Green Wood. Low cost solution in manhole opposite Kirkland Hall gateway proposed by CFLAG but permission withheld whilst Green Wood sale is in process. Anxiety at each heavy rain, WBC and Rescue Services pump out at each flood, luckily none this winter so far. | * Do nothing, endure angst, disruption and high pumping costs
* Try the penstock and monitor for any significant adverse effect – estimate is an extra 40 mm (1.5”) of flood water in Green Wood.
* Major Natural Flood Management like leaky dams, upstream in far Nook Lane area.
 |
| 2 Ainspool Field | Water rises and floods field towards stables, gardens and houses. Happens when Ainspool Brook at full height but flood pathway not yet known. More research to find cause and solution.  | * CFLAG monitoring location of start of flooding vs water level in Brook.
* Need detailed field levels to identify surface drainage routes.
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| 3 Arnwood House | 100m south of River Wyre with only the access track as flood protection.  | * Need road and field levels to compare with telemeter level at Kirkland Bridge to reassure residents of actual safety margin.
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| 4 Avenue | Flood water from MH11 (in footpath in front of end bungalow) is now proved to discharge into the river at (a) behind the Memorial Hall (preferred route but always blocked, and also at (b) the other side of Kirkland Bridge which route acts like an overflow but also gets blocked. Avenue drainage is part of a wider system yet to be fully identified. Flooded three times in three weeks after cleaning 4 weeks earlier. | * Pipe investigation needed with cctv, probe and surface detector
* Raise intake in MH11 to flow only and with more pressure when flooded, to prevent silting.
* Clean MH11 regularly.
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| 5 Smithy Lane | Existing gullies cannot take flood water volumes, drainage system routes unknown but blocked. Somehow it is linked to Avenue system in part. Flooded recently on the same three dates as Avenue. | * Pipe investigation needed with cctv, probe and surface detector
* A6 gullies and pipes cleaned
* Emergency drainage by opening separate sewer system manhole.
 |

Residents of Churchtown may have specific flooding concerns or already have good ideas about how to reduce flood risk, but don’t know how to carry these messages forward to the appropriate agencies who have the responsibility and possible budgets to sort out solutions. At the moment, the CFLAG is finding the solutions and working with the relevant agency to prioritise the implementation of improvements that reduce flood risk at the various locations. The process is as follows.

Contact the CFLAG or better still, come to one of the bi-monthly meetings held the first Tuesday of even numbered months (e.g.4th April or 6th June and so on) starting 7:30 pm at the Horn’s Inn.

The issue is then assessed and put into an “Issues and Actions Log” that is maintained by WBC, which details actions needed by any of the agencies such as EA, LCC or UU etc.

CFLAG then acts as a pressure group for chasing down all Churchtown’s flooding issues with the relevant agencies and at successive Flood Forums until they are budgeted for and something gets done. It takes time but if complaints are translated into solutions at the outset by the CFLAG, the process gets a kick-start.

CFLAG can then put new valid issues forward to the Flood Forum which meets quarterly, where all the relevant agencies are present.

**1439. Agenda for next meeting**

**Meeting closed 8:35pm The next meeting will be held on Tuesday 2nd May 2023 at 7pm.**